

**SPECIAL RANKING COMMITTEE MEETING MINUTES
SOUTH FLORIDA STATE COLLEGE FOUNDATION
HOTEL JACARANDA
July 13, 2021**

Ranking Committee Members Present:

Mr. Terry Atchley, DBOT	Dr. Tom Leitzel, DBOT
Mr. Peter Elliott, DBOT	Mr. Tres Stephenson, Foundation
Mr. Michael Kelly, Foundation	Mr. William Jarrett Jr., Foundation
Mr. John Shoop, Foundation	

Others Present:

Mrs. Jamie Bateman	Miss Anastasia Saunders	Mrs. Pam Karlson
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I. CALL TO ORDER

At 12:59 p.m., Mr. Tres Stephenson, president, called to order the meeting of the Special Ranking Committee of the SFSC Foundation. Mr. Stephenson asked for a motion to adopt the agenda of the July 13, 2021 meeting. Mr. Shoop made a motion, seconded by Mr. Jarrett to accept the agenda as presented. The motion passed unanimously.

II. PUBLIC OPENING OF STUDENT RESIDENCE FACILITIES PROPOSALS

Mrs. Bateman publicly opened, in front of the Ranking Committee Members, the two proposal packages that the SFSC Foundation received for the Student Residence Facilities. The following two development companies submitted proposals and listed in no particular order: 1) Heartland Development Group and 2) Short Pants Development. Each Ranking Committee Member received a copy of the proposals.

III. REVIEW OF INFORMATION ON STUDENT HOUSING AND THE EVALUATION CRITERIA

Mrs. Bateman reviewed with the committee the information on student housing and the questions that were asked and answered by the developers as shown on the SFSC Foundation website, <https://www.southflorida.edu/support-sfsc/student-housing-accommodations-qa>. Mrs. Bateman proceeded to review the Evaluation Criteria form with the members so to ensure all members understood the form and what the committee's responsibility is through this process.

IV. PROPOSALS REVIEW AND DISCUSSIONS

Mr. Atchley opened the discussion reminding the committee that the proposals are now public record. He advises that the due to the nature of this project and how impactful it is for the college, that this committee should take a few days to review the proposals, make notes, questions and continue the ranking meeting on another day, once the committee has had an in-depth review of the proposals, to finalize and rank each one properly. Mr.

Mr. Jarrett asked how could this committee review and hold another meeting within the timeframe of the July 20th Board Meeting that is scheduled.

Mrs. Bateman replied that legal counsel advised to put a notice in the paper and online as soon as possible once the decision has been made for a continuation of the Special Ranking Committee Meeting.

Mr. Atchley clarified a continued meeting next Monday, July 19 at 12 p.m. at the Hotel Jacaranda. All members of the Special Ranking Committee agreed.

Mr. Atchley made a motion to continue the current special ranking committee meeting to next Monday, July 19 at 12 p.m. at the Hotel Jacaranda and to submit all questions from each committee member's review of each proposal to Mrs. Bateman by Friday, July 16, so she can prepare the development groups to answer at the meeting on Monday. Mr. Jarrett seconded the motion.

Mr. Shoop stated this group should really consider evaluating and ranking on exactly

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Respectfully submitted,

William R. Jarrett Jr.
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Board Secretary